



CONSTITUTION OF THE

STUDENT UNION GOVERNMENT

**UNIVERSITY OF MEDICAL SCIENCES
ONDO**

PREAMBLE

The students of the University of Medical Sciences, Ondo have firmly resolved to perpetuate the existence and growth of the Students' Union and to promote our general welfare within a healthy and progressive University community;

In order to provide the means by which we may effectively utilize the educational and cultural resources of the University of Medical Sciences, Ondo for the encouragement of a healthy students/staff relationship and particularly for unity and brotherly co-existence among students;

Also to contribute our quota to the progress, dignity, growth and development of our fatherland and humanity at large;

DO HEREBY make, enact, and give to ourselves the following Constitution:

NATIONAL ANTHEM

*Arise, o Compatriots!
Nigerians call obey
To serve our fatherland
With love strength and faith
The labour of our Heroes past
Shall never be in vain
To serve with heart and might One Nation bound in freedom Peace and Unity.*

UNIVERSITY ANTHEM

Stanza 1

*Creating room to pursue excellence
For research and with Care to all
To achieve the best in health sciences
Build our nation change the world*

Refrain

*Touching lives and making impact in the nation is our goal
Touching lives and making impact is how we will grow
Unimed Unimed giving all for a better tomorrow
Unimed Unimed better health for greater Nation*

Stanza 2

*Pathway to a Healthy Nation
Frontiers in Medical Innovation
And a benchmark in health education
Step by step in one accord*

Refrain

*Touching lives and making impact in the nation is our goal
Touching lives and making impact is how we will grow
Unimed Unimed giving all for a better tomorrow
Unimed Unimed better health for greater Nation
Hail UNIMED.....*

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CHAPTER ONE

PART 1

ARTICLE 1: SUPREMACY OF THE CONSTITUTION

1. This constitution shall be supreme and its provision shall be binding on all members of the Union.
2. If any other law, directive or action from any student body is inconsistent with the provisions of this constitution, the constitution SHALL prevail upon such law, directive or action and shall be null and void to the extent of its inconsistency.
3. If any provision of the Constitution is against decision of the University Council or Senate, it would be null, void and of no effect.
4. The constitution shall be valid in any Court of Law in Nigeria.

ARTICLE 2: NAME

The name of the Union shall be the **STUDENTS' UNION, UNIVERSITY OF MEDICAL SCIENCES, ONDO.**

ARTICLE 3: MEMBERSHIP

There shall be ordinary, life and honorary members.

1. All ordinary members of the Union shall be composed of all students who have been matriculated.
2. Any out-going student(s) who rendered distinguished services to the Union may be conferred with **LIFE MEMBERSHIP**.
LIFE MEMBERS shall enjoy the same privileges as ordinary members except that they can neither vote or be voted for at an election nor be elected officers of the Union.
3. The Union shall confer **HONORARY MEMBERSHIP** on any person(s) who have shown keen interest in the Union activities on this campus by way of contributing morally, academically and financially to the progress and upliftment of this Union.
He/she shall enjoy all privileges enjoyed by members, except voting and being voted for.
4. Ordinary members shall forfeit his/her membership if or when he/she ceases to be a student of the institution.
5. Any person(s) conferred with life or honorary membership shall be deemed to have forfeited his/her membership if after confirmation such person(s) misconduct himself/herself in a way or manner which in the opinion of the Union is capable of tarnishing the image of the Union.
6. A letter of protest to the effect of clause 5 of this Article regarding forfeiture of membership shall be forwarded to THE JUDICIAL COUNCIL by the aggrieved member(s). The Union or the CENTRAL EXECUTIVE COUNCIL or the HALL

EXECUTIVE COUNCIL or any other body or bodies recognised by the Union and THE JUDICIAL COUNCIL shall thereafter forward its decision to the congress through the Speaker of the Student Representative Council.

7. The decision of the congress shall be final.
8. If the decision of the congress is to effect of forfeiture of such membership, the decision SHALL be communicated to the person(s) concerned by the Student Union General Secretary.

ARTICLE 4: AIMS

1. To cater for the welfare of the students and to foster the general interest of its members.
2. To promote the social, cultural, intellectual, moral and sporting activities of its members.
3. To protect the freedom of thought and expression as regards academics and to encourage good relations between the Students' Union body and the staff of the institution.
4. To contact, cooperate and exchange ideas with other external organizations whose aims are acceptable to the Union.
5. To maintain an effective channel of communication between the student body and the University Management.
6. To inculcate the habit of transparency, efficiency and accountability and to build leadership competence.

ARTICLE 5: PATRONS AND GRAND PATRONS

1. The Grand Patron and the Patrons shall be the Vice-Chancellor and Deputy Vice-Chancellors respectively.
2. The Union shall appoint additional patrons whose number not exceeding three (3), shall be determined by a decision of the Student's Representative Council.
3. Such person to be appointed as Patron must be known to have identified himself or herself with the words and spirit of the preamble of this constitution.
4. For the purpose of sub section (2) of this section
 - a) A member of the SRC may by motion propose a suitable person as patron.
 - b) A person shall be deemed to have been appointed as a patron by a vote of not less than two-thirds (2/3) of the members of the SRC present and voting, provided they form a quorum.
5. A person appointed as patron under the provisions of this section shall hold office for a period of three (3) years, and such appointment may be renewed for only one additional term of three years at the expiration of his tenure of office. The Patron may be removed by a two third majority of the SRC if the patron is guilty of misconduct.
6. A person to be appointed patron shall:
 - a) Not be a student;
 - b) Not be below the age of 30 years;
 - c) Be of good character with no criminal record; and

- d) Must be suitably and gainfully employed.
- 7. The appointment of a person as patron shall stand terminated:
 - a) At the end of his tenure of office, or
 - b) If he dies while holding office, or
 - c) At the date when his resignation as patron takes effect or
 - d) If he is removed from office by at least two-third (2/3) majority of members present, provided they form a quorum.

ARTICLE 6: MEETINGS

1. The three arms of the Union (LEGISLATURE, EXECUTIVE AND JUDICIARY) shall converge to discuss matters relating to the progress of the Union not later than forty-eight (48) hours after being sworn-in.
2. The President shall preside over the meetings.
3. Any officer not in attendance shall be penalized accordingly by the Student's Representative Council.
4. Matters regarding the Union's Bank and Annual Dues shall be fully deliberated upon.
5. The meeting of the arms of the Union shall be periodical depending on the issues on ground.

ARTICLE 7: FUNDAMENTAL HUMAN RIGHTS

1. **RIGHT TO DIGNITY:** Students shall be treated with dignity depending on how they present themselves in accordance with the University rules and regulations.
2. **RIGHT TO FAIR HEARING:** Students shall have the right to fair hearing at the Students Welfare & Disciplinary Committee Panel.
3. **RIGHT TO FREEDOM OF THOUGHT AND RELIGION:** All Students shall be entitled to retain and practice the religion of their choice.
4. **RIGHT TO EXERCISE FRANCHISE:** All Students shall have the right to vote and be voted for as at the time due, except in situations that this Constitution restricts them
5. **RIGHT TO SEXUAL PROTECTION:** Students shall not be sexually harassed by any staff or students of the University, and any such sexually harassed student(s) shall report such cases to the appropriate quarters.

ARTICLE 8: STUDENTS OBLIGATIONS AND DUTIES

1. All students shall abide by the rules and regulations guiding their affairs.
2. All students must make it a point of duty to participate in the Union's election.
3. Students are expected to pay the annual dues regularly and promptly.
4. Students shall ensure they exhibit utmost respect for all authorities in the University.
5. All registered associations/organizations are privileged to organize social activities on campus subject to approval by the Dean of Student Affairs.

ARTICLE 9: LEGAL ADVISER

The Union may engage the services of a recognised legal practitioner for effective and efficient legal advice and representation when necessary.

CHAPTER TWO

PART II

ARTICLE 10: STRUCTURED ORGANS OF THE STUDENTS UNION

There shall be Three (3) Structured Organs of Student Union which shall be:

1. The Legislature, which shall have:
 - a) The Congress
 - b) The Student Representative Council (SRC)
2. The Executive, which shall have:
 - a) Central Executive Council
 - b) Hall Executives
3. The Judicial Council, which shall have:
 - a) Students' Judicial Council
 - b) Electoral Petitions Committee

ARTICLE 11: LEGISLATIVE POWERS OF THE UNION

The legislative powers of the Union are herein vested in the Congress and the Student Representative Council.

ARTICLE 12: CONGRESS

The general assembly of all students shall hereafter be called **CONGRESS**.

ARTICLE 13: POWERS OF THE CONGRESS

1. Congress shall take decisions on matters which in the opinion of the SRC or the Executive or the Judiciary Council is considered to be beyond their powers.
2. The Congress shall have power to suspend any member of the Executive branch or the Judicial Council. Such suspension is subjected to simple majority of the members present and voting at the meeting of the Congress.
3. The Congress shall have power to remove any member of the SRC or the Executive branch or the Judicial Council, and such removal shall be subject to two-third (2/3) majority section of the present and voting members at the congress meeting.
4. The Congress shall have the power to rescind any decision of the SRC, the Executive branch or the Judicial Council.
5. The Congress shall ratify the appointment of members of the Judicial Council. Such ratification shall be subject to simple majority vote of members present and voting at the SRC.
6. The Congress may dissolve the SRC, the Executive branch and the Judicial Council by a resolution passed by two-third (2/3) majority of members present and voting at the Congress meeting. This dissolution must be approved by a simple majority of all members of the Students Representative Board.

7. In event of a situation not provided for in this constitution, Congress shall have the power to make law(s) to take care of such situations, provided it is in the interest of the Union.

ARTICLE 14: MEETINGS OF THE CONGRESS

1. The meeting of the Congress shall be conveyed by the Speaker of the SRC after due consultation with the President on the need for such a congress.
2. The Congress shall also be convened on the written request of not less than two-third of the total membership of the SRC.
3. The Congress may be called at the instance of the Speaker and the Union President.
4. Congress shall hold at least once in a semester.
5. The meetings of the Congress shall be presided over by the President while the Speaker or the Deputy (in the absence of the Speaker of the SRC) shall direct the affairs of debate.
6. Voting at the congress at ordinary and emergency meeting shall be by voice vote except when a member presses for a division or the Chairman (President) considers a secret ballot necessary. Except as otherwise provided, every question(s) or proposal(s) shall be decided by majority of votes of the Congress with each member having one vote.
7. The Chairman shall have no vote except in the event of a tie when he shall have determining vote.
8. Quorum at the Congress meeting shall be one-fifth (1/5) of the total population of students in the University.

PART III

ARTICLE 15: COMPOSITION OF THE SRC

1. There shall be a Students' Representative Council herein known as the SRC which shall be the representative law-making body of the Union.
2. The SRC shall consist of the Speaker, the Deputy Speaker, the Chief Clerk, the Deputy Chief Clerk, the Chief Whip, Other members of the SRC will be elected based on five (5) representatives from each faculty and two from each Hall of Residence.
3. Members of the SRC shall be a minimum age of 18 years and shall only be undergraduates of the University.
4. Apology for absence from a meeting by any member(s) shall be forwarded to the Speaker of the SRC at least one (1) hour before the commencement of the meeting.
5. The SRC shall function for one year and shall be dissolved not later than eight (8) weeks to the end of each academic session unless otherwise stipulated by the provision of this constitution.

ARTICLE 16: POWERS OF THE SRC

1. The SRC may bring before a general meeting of the Union any matter(s) considered important to the Union or its objects or its interest as defined in this constitution or which appears to with its interest and make recommendation in relation thereto.
2. The SRC shall have the power to appoint, suspend or remove the Union bankers provided the University authorities approve such appointments, suspension or removal.
3. The SRC shall have the power to approve the annual budget of the Union.
4. The SRC shall have the power to appoint any Union member(s) or approved employee(s) of the institution or an external expert subject to the University authorities, to serve the Union in any advisory or supervisory powers as the SRC may deem fit.
5. The SRC shall upon a petition initiated by fifteen (15) members of that SRC, review any programme(s) proposed by the Union Executive Branch.
6. The SRC shall have the power to appoint all standing committees of the Union.
7. The SRC shall do all such other things to guarantee the effective achievement of the objectives which are set out in the preamble of this constitution.

ARTICLE 17: MEETINGS OF THE STUDENT'S REPRESENTATIVE COUNCIL

1. The inaugural Meeting of the SRC shall be held not later than two (2) weeks after election into the SRC.
2. Meeting of the SRC shall be held at least once in a semester.
3. It shall be the duty of Chief Clerk of the SRC acting on the instruction of the Speaker to summon meeting for the SRC. Notice of ordinary meeting shall be circulated to all members of the SRC at least forty-eight (48) hours i.e. two (2) days before the time of Sitting.
4. Notice of emergency meetings shall be delivered to all members of the SRC and shall be conspicuously displayed in hall of residence before the time of sitting, and such a notice shall include the agenda of meeting.
5. One-third (1/3) of the members of the SRC shall constitute a quorum for both ordinary and emergency meetings of the SRC.
6. Records of proceedings of the SRC for each meeting held shall be recorded by the Chief Clerk of the SRC in a book kept for that purpose. Such minutes shall after approval by the SRC be signed by the Speaker at which they are read. Every such minutes when so recorded and signed shall be considered correct the original proceedings.
7. The Speaker shall summon all extra-ordinary (emergency) meeting of the SRC on a written request of not less than one-fifth (1/5) of the total members of the SRC.

ARTICLE 18: PROCEDURE IN THE SRC

1. Procedure in the SRC shall be regulated by standing order as provided in the schedule 1 of this constitution.
2. Without prejudice, the SRC shall have power(s) to amend the standing order provided.

3. For a decision of the SRC to be valid, a two-third (2/3) majority of the members of the SRC present and voting at a meeting would be required.
4. There shall be a record of attendance in which all members of SRC present shall write their names and countersign before taking their seats at every meeting. Such record shall be kept with the Chief Whip.
5. The proceedings of the SRC shall commence with the second stanza of the National Anthem rendered as prayers, followed by the school anthem.
6. Members of the SRC shall attend proceedings in formal traditional or English dressing, while presiding officers will wear their official regalia.
7. Any member of the SRC who fails to attend or withdraw from any meeting of the SRC without the permission of the Speaker in writing or otherwise, shall lose his/her seat and be disqualified from being elected into the SRC or hold any other Union office again.
8. The Speaker's ruling as to whether or not the explanation adduced are good shall be subject to its being overruled by simple majority of the SRC members present and voting.
9. Voting in the SRC's ordinary and emergency meetings shall be by show of hands or voice votes except when a member presses for a division of the SRC or the Speaker considers a secret ballot necessary. Except as otherwise provided, every question or proposal shall be decided by simple majority of the votes of the SRC with each member having One-vote. In the event of a tie, the Speaker shall have a casting vote.

ARTICLE 19: PRESIDING IN THE SRC

These shall preside at any sitting of the SRC:

- a) The Speaker of Students Representative Council
- b) The Deputy Speaker of Students' Representative Council
- c) Such member of the SRC as the members may elect for the year in the absence of the Speaker or Deputy Speaker, or if the Speaker or Deputy Speaker is precluded from presiding.

ARTICLE 20: RIGHT TO ATTENDANCE

1. Any student and other interested persons may attend sittings of the SRC, but only the members of the SRC shall take part in the proceedings.
2. Any person who is not a member of the SRC may be allowed by the Speaker or members of the SRC to address the SRC.

ARTICLE 21: ELECTION OF SRC OFFICERS

1. All officers of the SRC: the Speaker, the Deputy Speaker, Deputy Chief Clerk and the Chief Whip shall be elected at the inaugural meeting of the Senate before the swearing-in ceremony.
2. The election of the officials referred to in this section shall be conducted by the Electoral Committee.

PART IV

ARTICLE 22: QUALIFICATION FOR THE SRC

1. All the Principal Officers: the Speaker, the Deputy Speaker, the Chief Clerk, the Deputy Chief Clerk, and the Chief Whip **MUST** be students with above average academic standard having a minimum CGPA of 3.50 or MBBS/BDS students with outright pass or not more than one (1) re-sit which must have been passed before competing for the post.
2. Aspirants contesting for the post of Speaker in the Students' Representative Council shall be a 300 level and above student.
3. All other members of the SRC **MUST** have a minimum CGPA of 3.50 or as stated above for MBBS students.
4. All principal officers must be returning members of the SRC.
5. All members of the SRC must have spent at least three (3) academic semesters in the University.
6. No intending member of the SRC should have any carry-over at the time of competing for the seat of their constituencies.
7. They must have won the election to the SRC from their constituency.
8. They must not have been indicted for any crime(s) or misconduct at any time in the University.

ARTICLE 23: QUALIFICATION FOR THE POSITION OF THE SPEAKER

1. He must have won the seat into the SRC from his constituency.
2. All the officers of the SRC i.e. the Deputy Speaker, the Chief Clerk of the SRC and his deputy, and the Chief Whip must have won election to the SRC from their constituencies.

ARTICLE 24: DUTIES OF SRC OFFICERS

1. **Speaker of the SRC**
 - a) Shall preside over the sitting of the SRC and shall be the director of debate in the congress.
 - b) Subject to the provision of section four (4) of the constitution, the Speaker shall summon the sitting of the SRC.
 - c) Shall have power to summon the congress after due consultation with President of the Union.
 - d) Shall impartially direct the proceedings of the SRC and shall execute all other functions conferred on him by the provisions of this constitution.
 - e) Shall interpret the constitution of the Union in good faith and such interpretation shall be reversible by a simple majority of the SRC and the Congress depending on which meeting is holding.
 - f) Shall have the power of transferring matters relating to interpretation of the constitution to the Judicial Council.
 - g) The office of the Speaker shall become vacant after a dissolution of the SRC; or

- h) If he ceases to be a member of the SRC otherwise than by reason of dissolution of the SRC.
- i) Shall be one of the representatives of the Union's interest with the authority of this institution and shall protect the image of this institution in accordance with the provisions of this constitution.

2. Deputy Speaker of the SRC

Shall assist the Speaker from time to time and perform all the duties of the Speaker in the absence of the later.

3. Chief Clerk of the SRC

- a) Shall take proper minutes of the sitting held by the SRC and such other duties the SRC may assign to him/her.
- b) Must prepare in advance a comprehensive agenda of the major points to be discussed, appointments to be made at every sitting of the SRC.
- c) Shall compile the proceedings of the SRC for the year in documentation in the Union's library.
- d) Shall prepare the yearly budget of the SRC in conjunction with other officers of the SRC.
- e) Shall present the budget of the SRC for ratification.
- f) Shall not vote but shall be the electoral officer of the SRC and the Congress.

4. Deputy Clerk of the SRC

- a) Shall assist and deputise for the Chief Clerk of the SRC.
- b) Shall be in charge of entertainment of the SRC while in session.
- c) Shall perform all other duties assigned to him/her by the SRC.

5. Chief Whip

- a) Shall during every sitting of the SRC mark the names of members of the SRC who are present and shall immediately after the SRC adjourns, forward the list of the absent members to the Speaker for necessary action in accordance with the provision of the constitution.
- b) Shall have the power to maintain order in the SRC
- c) In the absence of the Chief Whip, the Deputy Chief Whip shall act in his stead.

ARTICLE 25: REMOVAL OF THE SPEAKER OR THE DEPUTY SPEAKER

1. The Speaker shall be removed if a written request jointly signed by one-third (1/3) members of the SRC or one-fifth (1/5) of the Congress members (as the case may be) and presented to the Judicial Council.
2. Such a request shall contain the offence(s) of the said Speaker or the Deputy.

3. The Chairperson of the Judicial Council shall summon the meeting of the SRC to investigate the alleged offence(s).
4. The verdict of THE JUDICIAL COUNCIL shall be communicated to the President of the Union who shall then have power to summon an emergency congress to ratify the decision of the Judicial Council.
5. In case of the Speaker's removal, the Deputy shall take over his functions as provided by this constitution.
6. In case Article 25, Clause 4 of this constitution fails, the congress shall mandate the Chief Clerk of the SRC to be acting in that capacity until the fresh election to the office of the Speaker and the Deputy is effected.
7. In case Article 25, Clause 5 of this constitution fails, the Congress shall mandate the SRC to elect all the SRC's functionaries affected among itself with a simple majority vote by members of the SRC present and voting at an election conducted by the electoral commission.

ARTICLE 26: TENURE OF SEATS, FORFITURE AND RESIGNATION OF MEMBERS OF THE SRC

A Member of the SRC shall vacate his/her seat in the SRC if:

1. The political session runs to an end and the SRC is dissolved. The political session commences after the election and the swearing in of the members of the SRC.
2. A member of the SRC forfeits his/her seat in accordance with provision of this constitution.
3. A member of the SRC resigned from his constituency, thereafter, shall inform the Chief Clerk of the SRC by writing a letter to that effect. The Chief Clerk of the SRC shall formally present the resignation letter to the SRC through the Speaker for ratification.
4. A member of the SRC shall automatically vacate his/her seat on ceasing to be a member of the Union. Should a member be suspended from the University as a result of misdemeanor, such a member forfeits his/her seat permanently.
5. A member of the SRC shall be deemed to have forfeited his/her seat on receipt of a demand to that effect signed by at least half of the members of his/her constituency provided such a demand shall contain the reason(s) for removal.
6. A member of the SRC shall be deemed fit to have forfeited his/her seat permanently if a vote of no confidence is passed on him by simple majority of members present and voting at the meeting. A notice to the effect of the SRC's action shall be sent to the constituency of the member(s) concerned.
7. The Speaker or the Deputy Speaker can resign by submitting a letter of resignation to the Chief Clerk of the SRC. The Chief Clerk of the SRC shall formally present such a letter to the SRC for ratification.
8. Before such a resignation is accepted, the SRC shall ensure that an officer(s) is free from any office mismanagement.
9. The SRC, through the Chief Clerk shall notify the Electoral Commission of any vacant post in the SRC within seven (7) days of such vacancy.

ARTICLE 27: QUORUM IN THE SRC

1. Quorum in the SRC shall be formed by One-Third (1/3) majority of the entire membership of the SRC.
2. If an objection is taken by any member(s) of the SRC and those present in the SRC are less than One-Third (1/3) of all members of the SRC and the presiding officer ascertains that fact, he shall therefore adjourn the SRC.

ARTICLE 28: VOTING IN THE SRC

Any question proposed for decision in the SRC shall be determined by simple majority of members present through a show of hands. The Presiding Officer shall cast a vote whenever there is a tie.

ARTICLE 29: UNQUALIFIED PERSONS VOTING IN THE SRC

1. Any unqualified student voting in the SRC shall be liable to be tried by the Judicial Council.
2. Unqualified member(s) voting at SRC meetings will invalidate such voting.
3. Without prejudice to Sub-Section 2, with the presence or participation of any person not entitled to be present at or participate in the proceedings of the SRC shall not invalidate those proceedings.

ARTICLE 30: STUDENT REPRESENTATIVE BOARD

1. Each faculty shall have a Student Representative Board (SRB).
2. Each SRB shall have representing members from each programme and level in a combination such that its membership ranges between 20 and 30.
3. Members of faculty executives shall be appointed by and from the SRB.
4. SRB shall have its own officers

PART V

ARTICLE 31: EXECUTIVE BRANCH

There shall be an Executive Organ of the Student Union which shall be called CENTRAL EXECUTIVE COUNCIL

1. The Executive Power

The Executive powers of the Union are herein vested in the CENTRAL EXECUTIVE COUNCIL and in the case of the Halls of Residence, in the Hall Executive Council and subject to the provision of this constitution, such powers may be exercised either directly or through officers subordinate to them provided that no section shall prevent the SRC from conferring functions on committees or commissions other than these two bodies. The Central Executive

Council shall organize an annual Union Week in the month of March, in recognition of the date of the 1st resumption of students in the University.

2. Composition of the Executive Branch

The Central Executive shall hierarchically consist of the following officers:

- a) President
- b) Vice-President
- c) General Secretary
- d) Director of Welfare
- e) Director of Finance
- f) Treasurer
- g) Director of Information and Publicity
- h) Director of Socials and Culture
- i) Director of Sports and Recreation
- j) Assistant General Secretary

ARTICLE 32: QUALIFICATION FOR THE CENTRAL EXECUTIVE COUNCIL

1. Aspirants contesting for any post in Article 31, Clause 2 above MUST have a CGPA of at least 3.50 or a MBBS/BDS student with no resit and in good standing.
2. Aspirants MUST have no carry-over as at the time of contesting for any post.
3. Aspirants contesting for the post of President in the Central Executive Council shall be at least in 300 level.
4. Aspirants MUST not hold any post in any social club, society, organization or association as at time of assuming any positions listed in Article 31, Clause 2 above.
5. Aspirants MUST not have been indicted for any misconduct or have any criminal record at any time in the University.
6. All aspirants should be of a minimum of 18 years of age.
7. Aspirants MUST not be a member or patron of any unregistered group on campus.
8. Aspirants must be members voted into the SRC in line with the modified Parliamentary system.

ARTICLE 33: POWERS OF THE CENTRAL EXECUTIVE COUNCIL

1. The Central Executive Council shall carry out the day-to-day running of the Union and shall be responsible to the SRC for their actions.
2. In case of any deadlock between the CENTRAL EXECUTIVE COUNCIL and THE SRC, THE JUDICIAL COUNCIL shall be the arbitrator.
3. In case clause 2 of this Article fails, the congress decision shall be final.
4. The Executive shall keep the Students informed concerning the general conduct of the affairs of the Union and shall furnish the student with such piece of information which it deems fit as may be requested by any student or a body of students with respect to any particular matters relating to the Union.

5. No member of the Central Executive Council (CEC) shall issue any press release on behalf of the Union without being sanctioned by Two-Third (2/3) majority of the total number of officers of the CENTRAL EXECUTIVE COUNCIL.
6. The CENTRAL EXECUTIVE COUNCIL shall have power to appoint Ad-hoc committees and such an Ad-hoc. Committee shall be responsible to the CENTRAL EXECUTIVE COUNCIL.
7. The CENTRAL EXECUTIVE COUNCIL shall have power to debate and approve the budget proposal of each member of the SRC before the comprehensive presentation of the budget to the SRC by the President.
8. The CENTRAL EXECUTIVE COUNCIL shall have power to supervise all the activities of its members.

ARTICLE 34: DUTIES OF THE CENTRAL EXECUTIVE COUNCIL

1. The President

- a) He shall be the first member and head of the Union.
- b) He shall supervise and coordinate all aspects of the Union's activities and shall exercise all such powers to carry out all such other duties as are herein allocated to him under this constitution.
- c) He shall on the recommendation of the Welfare Committee appoint, pronounce, discipline and dismiss, when desirable to do so any employee of the Union on the advice of Two-Third (2/3) majority of the members in the CENTRAL EXECUTIVE COUNCIL.
- d) He shall be one of the official representatives of the Union's interest with authority of the institution and shall protect the image of this institution.
- e) He shall present the comprehensive budget of the CENTRAL EXECUTIVE COUNCIL for ratification at SRC's meeting.
- f) The President shall be the chairman of the Congress.
- g) Shall direct the Treasurer to give the monthly statement of account to the SRC's principal officers.
- h) Shall summon general meeting of the students' populace through the General Secretary for interactive session.
- i) During any period for which:
 - i. The office of the President is vacant or
 - ii. The Union President is absent from Campus or may be unable to perform the functions of his office by reason of illness; or
 - iii. The President is removed in accordance with the provisions of the constitution, the functions of that office shall subject to the provision of this section be performed by the Union's Vice-President.
- j) Where clause 1 [i (iii)] of this section fails, the functions of the office of the President shall be performed by the Speaker.

- k) Should (j) of this section also fail, the functions of the president shall be performed by such person as the SRC may appoint by order published on all the Union notice boards, and an order under this may be revoked by subsequent order there-under or when the time if any stipulated in the order expires.

2. The Vice-President

- a) Shall act for the President in his absence.
- b) Shall be the chairman of the orientation week.
- c) Shall be the chairman of the Union week committee and be assisted by social and publicity committee.
- d) Shall direct the activities of the National Union week as the Chairman of the week committee.
- e) Shall render a comprehensive report of Orientation and Union week anniversary to the CENTRAL EXECUTIVE COUNCIL not later than (10) days after the completion of each activity.

3. General Secretary

- a) Shall be responsible for the general secretarial duties of the Union.
- b) Shall convene executive meetings of the Union at the request of the President or any other member of the executive duly nominated by the President to act in his absence.
- c) Shall keep attendance books, minutes and records of CENTRAL EXECUTIVE COUNCIL and Union general meetings (congress).
- d) Shall preside over all meetings of the suggestion box committee.
- e) Shall compile and present first to the SRC and then to the annual general meeting of the Union within the period of his tenure of office.
- f) Shall purchase and keep records of stationeries.
- g) Shall perform any other function(s) as may be directed by the CENTRAL EXECUTIVE COUNCIL.
- h) Shall be one of the official representatives of the Union's interest with the University Authority.

4. Director of Welfare

- a) Shall be responsible for matters concerning students, food, laundry, lighting and sanitation.
- b) Shall liaise with the University Authority in matter concerning students accommodation receive complaints regarding the Halls of Residence, the Cafeteria and transmit same to the appropriate University or Union authority.
- c) Shall be the Chairman of the Welfare committee appointed in accordance with the provision of this constitution.
- d) Shall be one of the official representatives of the Union with University Authority.
- e) Shall look after the welfare of all guests of the Union and be assisted by the welfare office.

- f) Shall supervise and maintain an inventory of the Unions properties controlled by various officers.
- g) Shall supervise the non-clerical staff of the Union.
- h) Shall be the Chairman of the buttry committee and be responsible for the day-to-day running of the Union building.
- i) Shall submit a three monthly statement of account of the Union buttry and any other source where the Union gets its revenue for onward transmission to the director of finance.

5. Director of Finance

- a) Shall keep an account of monies received from every Students Union activities which will be subjected to auditing by the Auditing Board.
- b) Shall be responsible for preparing the financial records of the CENTRAL EXECUTIVE COUNCIL in conjunction with the members of the SRC.
- c) Shall provide official certified receipts for all monies received on behalf of the Union.
- d) Shall in the discharge of his duties be guided by the financial regulation.

6. Treasurer

- a) Shall keep cash books to show the Union's bank transactions and deposit all monies received in Union's bank account within twenty-four (24) hours.
- b) Shall present to the auditing board the Union's books of accounts, vouchers and other relevant documents of account relevant within (24) hours.
- c) Shall write and sign all cheques of the Union, which will be countersigned by the President and the Director of Finance.
- d) Shall have the right to refuse assent to any cheques or voucher of the Union if such is inconsistent with the provision of the constitution.
- e) Shall in the discharge of his duties be guided by the financial regulations.
- f) Shall be a signatory to the Union's account along with the President and the General Secretary.

7. Director of Information and Publicity

- a) Shall be the chairman of the Students' Union publicity committee and be responsible for all publications and periodicals of the Union.
- b) Shall prepare press releases on the Union external and internal activities in consultation with the CENTRAL EXECUTIVE COUNCIL, with at least 2/3 members of the Central Executive Council first approving the statement.
- c) Shall make such Public statements on behalf of the Union as may from time to time be deemed fit by the CENTRAL EXECUTIVE COUNCIL and with their approval.
- d) Shall be in charge of Students' Union library.
- e) Shall be responsible for public enlightenment of Union members and for this purpose shall organize lectures, symposia etc.

8. Director of Socials and Culture

- a) Shall be the Chairman of Students' Union social committee and be responsible for all social activities of the Union.
- b) He shall be the custodian of the Union musical instruments and the likes, and shall grant the usage of any the above items to any approved club or society after written approval by the social committee.
- c) Shall be the custodian of the keys to facilities controlled by the Union.
- d) Shall be responsible for the recommendation for registration of Student's societies club and organizations to the appropriate University organ(s).
- e) Shall be the Secretary of the Planning Committee of the Student's Union week with the Vice President as the Chairperson.

9. Director of Sports and Recreation

- a) Must be a keen Sportsman and shall explore and adopt suitable means of improving the current standard of sporting activities during his tenure of office.
- b) Shall organize along with the University coach all internal and external games and sporting competitions and activities of the Union.
- c) Shall be the Chairman of the Student's Union Sports Committee.
- d) Shall be the representative at all external games committee and other matters relating to sports and games.
- e) Shall publish from time to time information to the general body of students of the progress in the sporting activities of the Union members.
- f) He shall be the custodian of all recreation facilities owned by the Union and shall make same available for students' use at all times.

10. Assistant General Secretary

- a) Shall act for the General Secretary in his/her absence.
- b) Shall carry out other activities delegated to him/her by the General Secretary.

ARTICLE 35: MEETINGS OF THE CENTRAL EXECUTIVE COUNCIL

- 1. There shall be the first general meeting not later than seven working (7) days after being sworn in.
- 2. Ordinary meetings shall be summoned by the Union's secretary on the advice of the President. Emergency meeting can be summoned by the President as relevant.
- 3. Ordinary and emergency meeting shall be presided over by the President, or in his absence the Vice President. In the absence of the two, a member of the CEC can be appointed to preside with two-third (2/3) majority of the officers present.

4. Unless in the event of a tie, the president or the person presiding over the ordinary meetings or emergency meetings shall have no vote.
5. A quorum under this section shall consist Two-Third (2/3) of the officers present in ordinary meetings, but One-Third (1/3) in emergency meetings.
6. The Central Executive Council shall meet as often as necessary for the effective running of the Union.
7. The CENTRAL EXECUTIVE COUNCIL shall decide the manner in which it shall vote on any matter before it.
8. It shall be obligatory for the General-Secretary to take and keep the minutes of the meeting and circulate same to members within three (3) days of the sitting of such meeting.
9. All members of the CEC shall jointly and severally be responsible for decisions taken at both ordinary and emergency meetings.
10. The President shall have the right to query any erring member of his cabinet and subsequently report to the SRC for disciplinary action.
11. Two-Third (2/3) of members of the Central Executive Council shall have the power to query the President if he errs. And such a query must be signed by Two-Third (2/3) of the CENTRAL EXECUTIVE COUNCIL and subsequently report to the SRC.

ARTICLE 36: REMOVAL, FORFEITURE AND RESIGNATION OF THE CENTRAL EXECUTIVE COUNCIL

A member of the Central Executive Council shall vacate his seat if:

1. The political session runs to an end and the SRC is dissolved.
2. A member of the Central Executive Council forfeits his seat in accordance with the provision of this constitution.
3. A demand to the effect of such removal is jointly signed by two-Fifth (2/5) of the total number of the Congress.
4. Such a demand shall be forwarded to the Judiciary Council stating the details of the offence(s) committed by such a person(s). Thereafter, the Judiciary Council shall effect action in accordance with the provision of this constitution.
5. The Judiciary Council shall forward their verdict to the Speaker of the SRC who shall then have power to summon an emergency congress to ratify such a decision.
6. Any member(s) of the CEC tenders his letter of resignation to the SRC.
7. Before such a resignation is accepted, the Central Executive Council shall ensure that such an officer(s) is free from any office mismanagement.

PART VI

ARTICLE 37: HALL EXECUTIVE COUNCIL

1. Composition of the Hall Executive Council

- a) Each Hall of Residence of the University shall have Hall Executive Council which must be elected from among the legal occupants of the Hall.
- b) There shall be six (6) officers, namely:
 - i. Hall Chairman
 - ii. Hall Deputy-Chairman
 - iii. Hall Secretary
 - iv. Hall Welfare Officer
 - v. Hall Treasurer
 - vi. Hall Public Relations Officer

ARTICLE 38: POWERS OF THE HALL EXECUTIVE COUNCIL

The powers of the Hall officers are here-invested in the Hall Executive Council

1. The Officers of each hall of residence and their activities shall be responsible to the CENTRAL EXECUTIVE COUNCIL and the SRC.
2. Problems reported shall be committed into the hands of the appropriate members of the CENTRAL EXECUTIVE COUNCIL for quick and necessary action.
3. The Hall Executive Council shall explore every possible avenue to deal with any issue within Clause 1 of this Article.
4. Without prejudice to Clause 1 and 2 of this Article, the decision of the Hall Executive must be ratified by at least Two-Third (2/3) majority members of the Hall Executive before such a decision shall become valid.
5. The Hall Chairman and the Treasurer shall be signatories to their respective Hall's account.

ARTICLE 39: QUALIFICATION FOR HALL EXECUTIVE COUNCIL

1. All officers of each Hall of Residence must be occupants of their respective Halls.
2. (a) The Chairman must have a minimum **CGPA of 3.50**
(b) All other officers in each Hall of Residence must have a minimum **CGPA of 3.00** each.
3. Aspirants contesting for the post of Hall Chairman in the Hall Executive Council shall be a 300 level student and above while other executives can be from 200 level and above.
4. All officers must be of a minimum age of 18 years.
5. The chairman and all members of the Hall Executive must have spent at least two (2) semesters in the Hall of Residence where he/she is to be voted for.

ARTICLE 40: DUTIES OF THE HALL EXECUTIVE COUNCIL

1. Hall Manager

- a) The Chairman shall be the first member and Head of the Hall of Residence Executive Council, and shall supervise and coordinate all activities of the Hall Executives Council.
- b) Shall recommend necessary disciplinary action on any of his/her Hall officers to the Judiciary Council for necessary action, acting however on the Two-Third (2/3) majority sanctions of the total number of the Hall Executive Council.
- c) Shall present bi-sessional budget of his/her hall to the Hall Executive Council for approval.
- d) The bi-sessional budget must have been ratified by the Two-Third (2/3) majority of Hall Executive Council members present and voting.
- e) Shall be a signatory to the Hall's account.
- f) Shall be an automatic member of Halls' committees.
- g) Shall be an automatic member of the Orientation Committee.
- h) Shall summon and preside over all meetings of the Hall.
- i) Shall discharge all duties which are reasonably incidental to his /her office.

2. Deputy Hall-Chairman

Shall assist the Hall Chairman from time to time and perform all the duties of the Hall Chairman in the absence of the latter.

3. Hall Secretary

- a) Shall be responsible for the general secretarial duties of the Hall.
- b) Shall convene all Hall ordinary and emergency meetings at the request of the Hall Chairman.
- c) Shall record and keep minutes of the Hall Executive Council and general Hall meetings.
- d) Shall compile and present the annual meeting of the Hall, a full report of all the activities of the Hall within the period of his/her tenure of office.
- e) Shall perform any other duties as may be directed by the Hall Executive Council.

4. Welfare Officer

- a) Shall be responsible for all matters pertaining to the sanitation of the Hall and the health of the members of the hall.
- b) Shall be responsible for the sales of hall vests and such items produced by the student's body as may be directed by the Two-Third (2/3) majority of the total member of the Hall's Executive Council.
- c) Shall be the custodian of the Halls' First Aid equipment.

5. Treasurer

- a) Shall be the custodian of all records of the Hall's income.

- b) Shall approve money on the request of the Hall Executive Council in accordance with the provisions of this constitution.
- c) Shall present the account to the auditing board as may be demanded by it.
- d) Shall deposit into the bank account of the Hall, money received on behalf of the Hall within twenty-four (24) hours of the receipt of the money.
- e) Shall keep an imprest of not more than ~~₦20, 000:00~~ **(Twenty Thousand Naira)** monthly of the money in the Hall's account.
- f) Shall be a signatory to the Hall's account.

ARTICLE 41: MEETINGS OF THE HALL EXECUTIVE COUNCIL

- 1. There shall be at least a general meeting of the Hall in a semester.
- 2. The Hall Executive Council shall meet as often as necessary for the effective running of the Hall.
- 3. All Hall meeting(s) shall decide the manner in which voting shall take place when the need arises.
- 4. The Hall Executive Council shall collectively be responsible for all actions taken under the authority of an officer of the Union in the execution of his duties to the SRC.
- 5. The Hall Chairman shall be bound to summon a Hall meeting on a written petition signed by at least twenty (20) legal occupants of the Hall.
- 6. Hall meetings shall deliberate and take decision on all matters pertaining exclusively to the particular hall, provided that such decision shall not be prejudicial to the continued existence of or interest of the Union and such decision shall be subject to being reviewed by the SRC if and when necessary.

ARTICLE 42: REMOVAL, FORFEITURE AND RESIGNATION OF THE HALL EXECUTIVES

A member of the Hall Executive Council shall vacate his seat if:

- 1. The Political session runs to an end and the Hall Executive Council is dissolved.
- 2. A member of the Hall Executive Council forfeits his seat in accordance with the provisions of this constitution.
- 3. A demand to the effect is jointly signed by One-Fifth (1/5) of the total members of the Hall.
- 4. A demand shall be forwarded to THE JUDICIAL COUNCIL stating the details of offence(s) committed by such a person(s). Thereafter, THE JUDICIAL COUNCIL shall effect action in accordance with the provisions of this constitution.
- 5. Any member(s) that tenders his/her letter of resignation to the Hall Executive Council.
- 6. Such resignation is accepted, the Hall Executive Council shall ensure that such an officer(s) is free from any office mismanagement.
- 7. The Hall Executive Council shall notify Electoral Commission of any vacant post in the Hall Executive Council within seven (7) days of such vacancy.

PART VII

ARTICLE 43: JUDICIAL COUNCIL

The Judicial powers of the Union are vested in THE JUDICIAL COUNCIL and the Electoral Petitions Committee.

ARTICLE 44: NOMINATION AND COMPOSITION OF THE JUDICIAL COUNCIL

1. There shall be a Judiciary Council of the Union consisting of:
 - a) A Chairperson, the Court Registrar of the Judicial Council.
 - b) Each Faculty Student Representative Board shall nominate a candidate from its faculty.
 - c) President of the University Christians Campus Fellowship (UCCF), Muslims Students Society of Nigeria (MSSN) and shall nominate a candidate from their religious body.
 - d) All candidates nominated would be forwarded to the SRC for the screening, approval and appointment of seven of the nominated candidates.
 - e) The seven members shall be appointed by the outgoing Central Executive Council and shall be ratified by the SRC at its last business sitting.
2. There SHALL be an Electoral Petitions Committee of the Union consisting of:
 - a) A Chairman, the Secretary and the Public Relation Officer; and
 - b) Seven (7) other members appointed by the outgoing CENTRAL EXECUTIVE COUNCIL, SRC and JUDICIAL COUNCIL.

ARTICLE 45: QUALIFICATION FOR THE JUDICIAL COUNCIL

1. The Chairperson and the Court Registrar of the JUDICIAL COUNCIL must have the required CGPA of at least 3.50.
2. All the other five (5) Judges/Justices must as well have the required 3.50.
3. All Officers of the Judiciary Council must have no carryover as at time of being appointed.
4. All members of the Judiciary Council must not hold any position in any social club, society, organization or association as at the time of being appointed.
5. All members of the Judicial Council must be present in all the court sessions and must be subject to the pronouncement and authority of the Chairperson.
6. The outgoing Central Executive Council shall present the Chairperson, Registrar of the Judicial Council and other members of the Judicial Council to the outgoing SRC for ratification at least three (3) weeks before the commencement of the Student's Union Election.

ARTICLE 46: FUNCTIONS OF THE JUDICIAL COUNCIL

1. The Judicial Council shall decide all questions of interpretations referred to it in accordance with the provision of this constitution.
2. The Judicial Council shall try all matters referred to it by the SRC, the Central Executive Council, the Hall Executive Council, any Union committee and any aggrieved member(s) of the Congress.
3. It shall decide appeals on the decision of the Election Petitions Committee with support from the University's Legal Services Unit on interpretations.
4. Without prejudice to other situations not covered hereunder, cases triable by the Judicial Council shall include:
 - a) Official corruption
 - b) Affairs of a resigning officer which the Speaker may refer to it;
 - c) Any other civil crime not stated here.
5. The Judicial Council shall where necessary recommend the discipline of any Union member (s) on the basis of his findings subject to the simple majority of the congress members present and voting at a meeting provided they form a quorum.
6. In case(s) of proven official corruption, the Judicial Council subject to a simple majority of members of the congress present and voting provided they form a quorum shall recommend the mode of recovery of ill-gotten gains in accordance with the provisions of this constitution to the appropriate University Authority through the Judicial Council. Such report must be forwarded to the University's Student Welfare and Disciplinary Committee through the Dean of Student Affairs for examination of the possible breach of University regulation or student's conduct.
7. In other situation(s), the Judicial Council shall mete out appropriate sanctions and measures.
8. Quorum in the Judicial Council shall be by simple majority of regarding voting over issues.

ARTICLE 47: CODE OF CONDUCT OF THE JUDICIAL COUNCIL

1. No member(s) shall belong to any club, society, organization or association (except academic association) either recognized or not recognized by the Union.
2. (a) The Chairperson and any member of the Judicial Council may be removed from office if a motion for his removal is passed by Two-Third (2/3) members of the SRC present and voting at a meeting provided they form a quorum.
(b) In case the Chairperson is impeached or removed, member of the Judicial Council shall act in the position of the Chairperson with a required **CGPA of at least 3.50**.
3. Any member of the Judicial Council shall be removed if a written petition jointly signed by One-Fifth (1/5) of congress members is presented to the Chairman of the Congress (President).
4. Such a request shall contain the details of offence (s) committed if allegedly committed by the Judicial Council member(s), the congress shall thereafter take the final decision on the subject matter.

5. The Judicial Council constituted shall be independent of other arms of the Union except otherwise stated by the provisions of this constitution.
6. The Chairperson of the Judicial Council shall be one of the official representatives of the Union to the institution's authority.

ARTICLE 48: PROCEDURES AND MODE OF REGULATIONS IN THE JUDICIAL COUNCIL

1. The Council shall order the summoning of any suspect or erring member of the Union via writing.
2. All cases or complaints received by the paramilitaries shall be referred to the Council. Hence, no paramilitary officer or member should make any verdict.
3. Members of the Judicial Council shall appear in legal regalia while in session.
4. The Chief Registrar of the Judicial Council presents the bi-sessional budget of the Council to the SRC for ratification.
5. The Judicial Council shall regulate its own procedure provided that it does not conflict with the rules and regulation of natural justices, this constitution and the University's laws, rules and regulations.
6. Without prejudice to Clause 5 of this Article, the Chairperson shall summon and preside over all meetings of the Judicial Council.

PART VIII

ARTICLE 49: ELECTORAL PETITION COMMITTEE

1. There shall be an Election Petition Committee of the Union consisting of:
 - a) The Chairperson,
 - b) Not less than four (4) and not more than six (6) other members appointed by the outgoing SRC at its last business meeting.
 - c) A five-man interim Election Petition Committee shall be elected from the Faculties and shall function where the Students' Union secretariat is situated.
 - d) Elections shall be conducted at each level of the Faculties to present an elected member from each Faculty, their election shall hold before the main elections of the Students' Union.
2. The Election Petition Committee shall function for one year and shall stand dissolved after a new committee has been appointed to succeed it, and the committee shall hear and decide on student election matters.
3. Each member of The Election Petition Committee shall be of a minimum age of 18 years.
4. All members of the Election Petition Committee shall have a minimum **G.P.A. of 3.00** and they shall decide:

- a) All cases of election malpractices and/or irregularities.
 - b) Any question as to whether or not any person has been validly elected in any Union election and
 - c) Any question or not as to whether or an Electoral Officer is to be dismissed or has been arbitrarily, dismissed.
5. The decision of the committee shall be simple majority votes at a meeting and:
- a) Such decisions shall be communicated to the Speaker of the SRC, the Chairperson of the Judicial Council, the Chief Electoral Officer not later than seventy-two (72) hours after a petition has been filed.
 - b) Should the committee decide that an Electoral Officer has been unjustly removed by the Electoral Commission, it shall recommend his reinstatement immediately.
6. Quorum in the committee shall be by simple majority of its membership.
7. The Committee shall regulate its own procedure.
- a) Provided that it does not conflict with this constitution, the rules and principles of natural justice and University laws, rules and regulations.
 - b) Without prejudice to paragraph (a) of this Clause, its Chairperson shall summon and preside over all meetings of the SRC.
 - c) The Committee shall publish its findings on the Union's notice board within (three) days.
8. The decision of the Committee is final unless an appeal has been lodged with the Judicial Council.

CHAPTER THREE

ELECTORAL MATTERS

PART I

ARTICLE 50: COMPOSITION AND FUNCTIONS OF THE ELECTORAL COMMISSION

Subject to the provisions of this Constitution, The general election shall hold every second semester of the session.

1. (a) There shall be an Electoral Commission of seven (7) electoral officers nominated by the out-going SRC.
(b) The Judicial Council shall nominate twelve (12) candidates, a list of which would be forwarded to the SRC for screening and approval.
(c) The Dean of Students' Affairs MUST ratify the nominations presented by the SRC.
(d) The Students' Union Electoral Commission shall have the power to appoint the ad hoc committee that will aid them in carrying out efficiently the decentralized system of conducting elections.
(e) No Faculty shall produce more than 1 member.
2. The Chief Electoral Officer shall be appointed from amongst the electoral officers by the SRC.
3. An Electoral Officer shall hold office for a legislative year and shall during the period, not be eligible to vote or voted for. An electoral officer shall during his tenure not be removed by the SRC except on grounds of misconduct in accordance with the provision of this constitution.
4. The Electoral Commission shall organize and effectively supervise all Union elections with utmost good faith and under the supervision of the Dean of Student Affairs.
5. The Students' Union Electoral Commission shall organize and effectively supervise all Union- elections within 14 (fourteen) days of notification.
6. Students' Electoral Commission shall be constituted Eight (8) Weeks before the second (2) Semester examination.
7. Students' Electoral Commission shall supervise all Faculty and Departmental Elections as part of their "Oversight Functions".
8. The Students' Union Election (SRC, CEC, JC) shall be conducted on or before four (4) weeks to the commencement of the Second (2) Semester examination.
9. The Students' Union Electoral Commission shall be responsible to the SRC in the first instance and shall be responsible to the Congress when the SRC stands dissolved. The Electoral Commission shall not be controlled by any person or body of persons and the entire commission can be removed by two-third (2/3) majority votes of the members of the SRC present and voting at meeting provided a quorum is formed.

10. The Chief Electoral Officer can remove an Electoral Officer on the simple majority advice of the other electoral officers and on ground of grave misconduct in his duties and such action shall be deemed to take effect until his appeal is granted by the Judicial Council.
11. The Electoral Officers shall draw up Electoral regulations other than those stipulated in this section and shall publish such regulation(s) at least NINE (9) days before the date of election. No such regulation shall supersede the provisions of this constitution.

PART II

ARTICLE 51: THE ELECTORAL PROCEDURES

1. No members of Central Executive Council, Officers of the SRC, members of The Judicial Council and members of the Electoral Commission should hold any Executive Post in any Club, Society, Association e.t.c on the campus as at the time in office.
2. Any contestant that contravenes Clause 1 of this Article shall have his/her election nullified by the Students' Union Electoral Commission.
3. The matriculated name of a candidate (aspirant) alongside his or her nickname in parenthesis shall be used to contest and such matriculated name and nickname shall appear on the web page as in the case of e-Voting platform.
4. Election into all the offices in the Students' Union Government shall be through Voting (e-voting or physical) in which adequate securities would be jointly and collaboratively provided and be put in place by the Students' Union Electoral Commission in conjunction with the Dean of Students' Affairs, University Security Department and the University Management.
5. The result of each election shall be announced by the Students' Union Electoral Commission immediately after the counting of votes is over and shall within Twenty-four (24) hours thereafter cause election results to be published on all major notice boards on the campus.
6. In case of "Tied Vote" during the election of the principal officers of the SRC, Central Executive Council which could be as a result of void votes, or foreseen/unforeseen circumstances, the Students' Union Electoral Commission shall make use of "Delegates" which shall comprise of Three (3) delegates from each Faculty and Two delegates from the Hall Executive Council (HEC) Constituency which shall be based on gender equality.
7. In the case that the Delegate Election did not still produce a winner, a delegate election of two delegates from each Faculty and one from the Hall Executive Council (HEC) Constituency shall be put in place.
8. A Delegate Election shall be conducted concurrently with odd number of Delegates until a winner emerges.
9. The Delegate Election shall be conducted by the Students' Electoral Commission in conjunction with the Dean of Students' Affairs Three (3) days after the first election takes

- place or as may be decided by both the Students' Union Electoral Commission and the Division of Students' Affairs.
10. All Election petitions shall be forwarded to the Election Petition Committee within Twenty-four working (24) hours of the release of the election result and copied to the Dean of Student Affairs. The Election Petition Committee shall within Seventy-two (72) hours of the receipt of such petitions give its verdict on such petition(s).
 11. Appeals against the verdict of the Election Petition Committee shall be directed to Judicial Court within Twenty-four working (24) hours of its verdict. The Judicial Council shall thereafter give its verdict within Seventy-two (72) hours of receiving such appeal.
 12. Any Union Officer(s) or Student who wins an election into the National Office shall inform the SRC within Seventy Two (72) hours of his return to the University. This should be in writing to the Chief Clerk of the SRC or anybody acting in that capacity.
 13. A dismissed or removed Union Officer shall not be eligible for any Union elections throughout the duration of his course of study.
 14. The Electoral Officers shall not be eligible to vote and be voted for during any Election within their tenure of office.
 15. The Student Union Electoral Commission shall ensure the swearing-in ceremony of the credible winners of the election at the beginning of the new session.

PART III

ARTICLE 52: AUXILLIARY PROVISION ON ELECTORAL PROCEDURE

1. Election into the SRC shall be conducted in the respective FACULTIES and HALLS OF RESIDENCE (that is two SRC members from each Hall of Residence and Four members from each Faculty) as constituencies.
2. Election into the SRC shall be conducted with the STUDENTS BODY as the constituency.
3. Elections into the Hall Executive Council shall be conducted with the respective HALLS of residence as constituencies.
4. Any Union Officer found guilty of embezzlement, misappropriation of funds and other forms of misdemeanor by the Union shall not be eligible for any re-election subsequently.

PART IV

ARTICLE 53: BY-ELECTION

1. There shall be By-Election for all vacant posts in the Students' Union.
2. The Students' Union Electoral Commission shall after a week of all Students' Union Election (SRC, CEC) notify the entire students of vacancy in any elective post in the Student Union Government and this shall not in whatever provision affect "Delegate Election" as in the case of Tied Vote in the first election of the Students' Union.
3. Students' Electoral Commission shall sell nomination forms at a fee to be determined by the SRC.
4. The Students' Electoral commission shall deem it important by the provisions of this Constitution to screen the all aspirants under this provision.
5. Election into any elective vacant post shall be conducted three weeks (3) after the Students' Union Election (of the SRC, CEC)
6. Qualification for the category of aspirants that fall under this provision "Bye-Election" shall be referred to the qualification of the SRC, CEC as indicted by this Constitution.

CHAPTER FOUR

FINANCE

ARTICLE 54: THE UNION'S SOURCES OF INCOME

1. A stipulated sessional membership fee presented upon by the Central Executive Council and approved by the SRC shall be paid by all students through the help of the University authority.
2. Grants and gifts from individual organizations and government.
3. Fund raising activities that may be organized when necessary.
4. Rents obtained from Union's properties.
5. Income from businesses and ventures established by the Union.

ARTICLE 55: DISBURSEMENT OF UNION FUNDS

1. The expenditure of the Union shall be based on a budget approved by Budget meeting of the SRC.
2. Budget Meeting shall be attended by All Central Executive Council members, and such other committee(s) having dealings with the SRC on budgetary matters.
3. Monies stipulated for a particular purpose or officer shall not be diverted for the use of another purpose or officer under any circumstance.
4. Any Union funds so diverted by any officer(s) shall be refunded within 7 (seven) days of the SRC's decision.
5. The SRC shall have power to take necessary action(s) against any officer that contravenes the provisions of Sub-Section (3) and (4) of this section, and report same to the school authority through the Dean of Student Affairs.
6. A supplementary budget session shall hold not more than once a semester and shall be attended by the official stated in the Sub-Section (2) of this section.

ARTICLE 56: AUDITING BOARD

1. Composition

There shall be an auditing Board composed of:

- i. A Chairperson
 - ii. Six (6) other members appointed by the SRC among the members of congress at their business meeting.
2. Their terms of reference shall be to audit the account of:
 - i. The Central Executive Council
 - ii. The Hall Executive Council
 - a. The Judicial Council

- b. The SRC
 - iii. And that of any standing committee(s) appointed by the SRC.
- 3. The report of the auditing board shall be presented to the SRC for ratification and ultimately to the Congress for the final approval. Such a report is to be published on the Student's Union Notice Board Forty-eight (48) hours before the SRC's meeting.
- 4. In respect of Clause 2 (i-iii) of this Article, the accounts of the Union shall be audited on semester basis.

ARTICLE 57: BANKING

- 1. The Union shall operate a current account system with a recognized reputable bank.
- 2. All monies received by the TREASURER shall be deposited in the Bank within Twenty four (24) working hours of the receipt of such money.
- 3. Withdrawal of any amount must be by Cheque(s), jointly signed by the President.
- 4. Monies withdrawn from the Bank must be used for the purpose(s) for which they are withdrawn within Twenty-four (24) working hours and deposited to the bank if not used.
- 5. Failure to comply with clause(s) (1) and (4) of this Article shall be referred by member of the Congress to The Judicial Council for necessary action(s).

ARTICLE 58: EMBEZZLEMENT

- 1. Each Union member shall be required to complete six (6) copies of a form titled Code of Guidance as in Appendix 1 of this constitution during his/her swearing-in ceremony and shall be deemed to have accepted to comply with the contents of the said form.
- 2. The Union acting on clause (1) of this Article shall seek the assistance of the University Authority to retrieve from any officer found to have embezzled the Union's money and further discipline such an erring member.
- 3. Copies of the form in Appendix 1 shall be distributed for record purpose(s) as follows:
 - a. A copy to the Students' Affairs office.
 - b. A copy to be kept by the Officer(s) concerned
 - c. A copy to be kept by the General Secretary of the Student's Union.
 - d. A copy to be kept by the Chairman of the Judicial Council
 - e. A copy to be kept by Chief Clerk of the SRC.
 - f. A copy to be kept by the Court Registrar of the J.C.
- 4. In respect of Clause 3 (a-f) of this section the loss of any copy of the forms at any level shall not affect the effectiveness of its contents provided a copy is presented.

ARTICLE 59: IMPREST ACCOUNT

The CEC TREASURER shall keep imprest account, not exceeding ~~₦~~**50,000.00 (Fifty Thousand Naira)** at any time for urgent expenditure.

ARTICLE 60: TRAVELLING ALLOWANCES

1. For the purpose of conducting the affairs of the Union during the holidays, only the President or the Vice President, The General Secretary or the Assistant General Secretary SHALL stay, and be entitled to a stipulated amount agreed upon by the Central Executive Council and approved by the SRC.
2. Such stay must have been requested for by the President.
3. Few officers (not all officers) of the Union approved by Two-Third (2/3) Majority of the Central Executive Council shall at any time attend external meetings.
4. Under no circumstance(s) shall a combination of the President, the Vice-President, the General Secretary, the Assistant General Secretary, the Director of Welfare, attend meeting(s) outside the Campus.
5. Upon their return to the University, the Union Officers concerned shall submit not later than Three (3) days of their return, an account of their journey and expenditure supported by bills and receipts to the Director of Finance and an official report.
6. For the purpose of representing the Union outside the campus not more than two (2) members of the Central Executive Council shall represent the Union at a time.

ARTICLE 61: AWARD OF CONTRACTS

1. All contracts to be executed SHALL not be awarded by the Central Executive Council on behalf of the Union without prior approval of the SRC.
2. The Central Executive Council must be able to award or execute contracts with a financial limit set by the SRC.

ARTICLE 62: STABILIZATION FUNDS

1. The Union shall establish a stabilization fund to stabilize the finances of the Union.
2. At least fifteen percent (15%) of the Union's funds shall go into this stabilization funds every session.
3. The stabilization fund shall be kept in a fixed deposit account in a bank approved by the SRC or may be used in the purchase of stocks or other investments as may be advised by relevant financial and investment experts which may be used for capital projects as approved by the joint-meeting of the Central Executive Council and the SRC.

4. Withdrawal from the stabilization fund shall be made only with the approval of the SRC meeting at its ordinary meeting.
5. The stabilization fund account shall be overseen by the Treasurer.

ARTICLE 63: RECEIPTS

Union receipts duly signed by the Treasurer and stamped with Students' Union Stamp shall be made out in acknowledgement of funds received by the Union.

CHAPTER FIVE

EXTERNAL RELATIONS

ARTICLE 64: CAMPUS CLUBS, SOCIETIES, ORGANISATIONS, ASSOCIATIONS AND RELIGIOUS BODIES

1. There shall be clubs and societies formed independently of the Union and financially self-supporting, but recognized by the Union as hereinafter provided.
2. No clubs or society shall function within this institution, unless it is approved by the University Authorities.

ARTICLE 65: UNION OUTSIDE THE CAMPUS

1. The Union shall maintain healthy inter-personal relationship with students clubs, societies and organizations outside the University campus provided that the aims and objectives of such clubs, societies or organizations conform with those of the Union.
2. The right to donate to any external organization should be with consent and approval of Two-Third (2/3) majority of the SRC and such donation(s) shall be made by Cheque.

ARTICLE 66: LANDLORDS/LANDLADIES ASSOCIATION

The Students' Union SHALL work with the University Management to ensure effective and harmonious relationship between the Students living off campus and their landlords/landladies after due consultation with the Dean of Students' Affairs.

CHAPTER SIX

MISCELLANEOUS

ARTICLE 67: REFERENDUM

Referendum shall be held in accordance with the regulations of the SRC made for this purpose.

ARTICLE 68: AMENDMENT

1. The Constitution shall not be subject to amendment until after the first full three (3) years of its operation.
2. The Constitution shall be subject to the review or amendment upon a resolution passed by not less than Two-Third (2/3) of the members of the SRC in a meeting of the SRC.
3. The constitution shall be subject to the revision or amendment upon a resolution signed and addressed to the Speaker of the SRC by not less than One-Fifth (1/5) of all members of the Congress.
4. Any amendment to this constitution must be sent in writing to the Chief Clerk of the SRC at least a week before the voting of the SRC on this amendment and it shall give every member of the SRC a statement of the amendment at least Forty-eight (48) hours before the meeting.
5. The proposed amendment shall be published on the Union's notice board and such amendment(s) shall be put to vote by a majority of students casting vote on the amendment at a referendum held for the purpose.
6. The portion of the Constitution to be reviewed and/or amended shall be written to the Chief Clerk of the SRC which shall be submitted to the Constitution Review Committee that would be constituted from time to time as stipulated in this Constitution.
7. The amendment would come into full effect with the ratification of the Dean of Student Affairs.

ARTICLE 69: INTERPRETATION

1. In this constitution, unless it is otherwise expressively provided or required by the context "Business Meeting" according to this constitution shall be in the beginning of new session when the out-going Executives present their Financial and official account of stewardship. It is not necessarily in the meeting of the SRC.
2. "REFERENDUM" is a general vote by the electorate on a single political question which has been referred to them for a direct decision. During a referendum, only duly matriculated Students who have spent at least one semester in the institution shall be eligible to vote.
3. ALL MASCULINE PRONOUNS (e.g. he) include the feminine.
4. "OFFICERS OF THE UNION" Means any Student serving the Union as a result of the election or appointment in one official capacity or the order.

5. "STUDENTS OF THIS CAMPUS" or STUDENTS includes all those who undertake a course of study or the other in the UNIVERSITY OF MEDICAL SCIENCES, ONDO.
6. "UNION ELECTION" Includes all campus general elections and by-elections, in accordance with provisions of this constitution.
7. "CEC" As used in this constitution refers to the CENTRAL EXECUTIVE COUNCIL of Student's Union.
8. "STUDENT EXECUTIVE" As used in this constitution shall refer to the "HALL EXECUTIVE COUNCIL" and "CENTRAL EXECUTIVE COUNCIL".
9. "HEC" As used in this constitution refers to the Hall Executive Council of Student's Union.
10. "JC" As used in this constitution refers to THE JUDICIAL COUNCIL of Students' Union.
11. "CJC" as used in this constitution refers to the Chairperson Judicial Council of Students' Union.
12. "LEGISLATIVE YEAR" shall refer to the life duration of the SRC provided in this constitution.
13. "FINAL INSTRUCTION" as provided for in this constitution and as who amended shall be incorporated into this constitution as schedule H.
14. "STUDENTS' UNION ELECTORAL COMMISSION" shall refer to the Electoral Commission appointed for the purpose of conducting elections of the Students Union.
15. "DECISIONS OF THE SRC" refers to all decisions and directives of the SRC.
16. "EPECO" shall refer to the Election Petitions Committee appointed to address petitions against the election.

CHAPTER SEVEN

SCHEDULE

PART I

ARTICLE 70: FIRST SCHEDULE (STANDING ORDERS)

The Order of Business in the Congress and SRC Meetings

1. (a) The President of the Union is the first member of the Congress and shall be referred to as the CHAIRMAN while the Speaker shall direct the affairs of the SRC. The CHAIRMAN signs all resolution which should also be countersigned by the Speaker without which such resolutions are not considered the official resolutions of the Congress.
(b) The Speaker is the first member of the SRC and shall be referred to as the Speaker. He countersigns all resolutions of the SRC along with the Clerk.
2. The Speaker shall always while in session appear in the academic gown where available.
3. No such persons may speak except at the instance of the Speaker. All persons wishing to speak provided the subject matter of their speeches do not detract from the stipulations of this standing orders, must indicate this by a show of hand.
4. All issues must be fully debated before they are subjected to vote. No debate on an issue should materialize into a motion. The Speaker must put all motions to vote.
5. (i) During SRC meetings, it shall be the duty of the SRC to discuss first, all items on agenda for a particular meeting, which must be incorporated in notification for ordinary or emergency meetings, and must be circulated to all SRC members in all respective Halls at least Twenty-four (24) working hours before the effective time.
(ii) Matters arising can only be discussed after the agenda has been discharged.
6. (i) During an SRC and Congress session, the Speaker shall have the powers of guillotine and Kangaroo.
GUILLOTINE: an issue of debate is disallowed permanently in the interest of peace, order and good government.
KANGAROO: an issue order debate is deferred until the subsequent meetings of the SRC.
(ii) it shall be the task of all meetings to discuss Kangaroo issues first before other items on the agenda. Such issue(s) will appear on the agenda of notifications for meetings.
7. (i) **POINT OF ORDER**: Points of order must be heard at all times.
A point of order must relate to the following:
 - (a) Correction of a digression from the issues at stake.
 - (b) A notification of a section of the Union Constitution
 - (c) A notification of a Violation of the STANDING ORDERS.

- (ii) POINT OF INFORMATION: Point of information on issues would be heard at the instance of the Speaker provided that such points of information are made before issues are put to vote. No point of information will be entertained if the issue on which they are raised has been subjected to vote. The Speaker's overrule is final.
8. Proceedings of the SRC remain in session until the Speaker declares the session adjourned.
9. **Mode of Address in the Congress**
 The Chairperson
 The Speaker
 Members of the Central Executive Council
 Members of the Congress
10. **Mode of Address in the SRC**
 (i) The Speaker and the Honourable members of the Student's Representative Council
 (ii) I, Honourable(Name) from Faculty ofConstituency.
11. Constitutional matters should be heard at all times.
12. All members of the SRC shall remain standing when the Speaker enters the chamber and shall resume their seat when the Speaker has taken his seat.

Rules of Debate

13. A member of the SRC shall stand when addressing the SRC. If two or more members rise at a time to address the SRC, the Speaker shall decide whom preference shall be given to.
14. Only immediate pending questions can be debated on by any member of the SRC.
15. The Chief Whip may call to order any member of the SRC for disregarding the authority of the Speaker, for abusing the rules of the SRC, for persistent or willful obstruction of business, if after such a caution such a member persists in misconducting himself, the Speaker may order him to leave the meeting or disqualify him from voting on a specific issue.
16. The official language of the SRC shall be English.
17. If the Speaker has occasion to rise to assert this Authority, any member or the SRC standing shall immediately resume his seat.

Order of Business

The order, in which business shall be transacted, shall be as follows:

18. Swearing-in of the Chairperson Judicial Council (Chairperson of the Judicial Council) and his member by the Head of the institution or his Representative.
19. Swearing-in of the President by the Chairperson of the Judicial Council.

20. Swearing-in of the Speaker and his Deputy by the Chairperson of the Judicial Council.
21. Swearing-in of the members of:
 - i. Central Executive Council members shall be sworn in by the President
 - ii. The SRC by the Chairperson of the Judicial Council.
 - iii. Hall Executive Council members shall be sworn in by the President
22. Address of the Speaker
23. Address of the President
24. Address of the Head of the Institution or his/her representative

Budget Sessions

25. Presidential Address
26. Debate of the Presidential Address
27. The Budget
28. The Budget Debate
29. Motions and Resolutions

Other Sessions

30. Reading of Minutes and adoption
31. Discussion of matters arising from the reading of the Minutes.
32. Correspondence.
33. Written reports of Committees and Officers when necessary.
34. Question time.
35. Adjournment.

Motions

36. Original Motions.
 - a. A motion shall be submitted in writing to the Chief Clerk of the SRC constitutionally worded at least not later than Forty-eight (48) hours before a meeting.
 - b. All motions shall appear on the order paper of the meeting at which they are to be discussed and displayed on the Union Notice Board at least Twenty-four (24) working hours before the meeting.
 - c. Every motion shall be proposed and seconded before it shall be thrown open for discussion.

37. Amendment of Motion

- a. To leave out words
- b. To leave out words and insert or add to it; or
- c. To insert or add other words

38. No amendment may be discussed until an amendment under consideration has been disposed of. Notice of further amendment may however be given while discussion of an amendment is still going on.

39. Discussion of motion and amendment may be curtailed by the Speaker.

40. No motion or amendment which has been moved and seconded shall be withdrawn without the consent of the majority of the SRC or Congress.

Motion Without Notice

41. Motion to withdraw a motion.

42. Motion to adjourn meeting.

43. Motion to adjourn debate.

44. Motion to introduce any business demand by the Speaker considered to be urgent.

45. Motion to reverse the decision of the Speaker.

46. Motion to suspend standing order or a clause of the constitution.

47. Motion to limit or intend time of debate.

48. Motion to skip procedure of business.

49. Motion to postpone consideration of a notice to definite time.

50. Motion to refer to committee.

PART II

ARTICLE 71: SECOND SCHEDULE (FINANCIAL INSTRUCTION)

1. Claim Form

Withdraw of money for an approved budget shall be backed up with:

- a. A discharge letter from the office of the Speaker to the Treasurer.
- b. CLAIM FORM from the office of the Treasurer duly signed by the President, Director of Finance and countersigned by the Treasurer. A specimen copy of this is attached as Appendix II.

2. On the completion of Sub-Sections 1 (a) & (b) of this section, the Treasurer shall thereafter issue out cheque(s) in respect of the approved budget.
3. **Expenditure Analysis**
 - a. Any officer of the Union shall within seven (7) days of incurring all expenditures in respect of any claim form shall complete and submit to the Treasurer and expenditure analysis form (which) should be obtained along with the claim amount in duplicate, specifying such expenditures item by item and attaching relevant receipts where necessary. A specimen form is attached as Appendix III.
 - b. Any difference(s) between the claim form and the relevant expenditure total must be settled with the treasurer on the presentation of the complete analysis form upon which the claim shall be deemed to have been paid.

Union Property

4. Without prejudice at section 27(i) of this constitution, every officer(s) of the Union shall take due care and give proper account of any Union property entrusted in his care and hand over same to his successor by means of a well-prepared document.
5. A successor to an officer should lodge immediate complaint to the Vice-President for any Union property on record which cannot be traced. If such a successor for any reason(s) should fail to lodge the necessary complaint, he shall deemed to have taken the property and thereby become liable to account for it on the complaint of his own successor.
6. The Vice-President after deliberation on the issue shall, if necessary, refer the matter to the SRC for necessary action.
7. All officers of the Union shall keep continuous inventory of all Union properties in their care (whether handed over to him or procured while in office).
8. The Vice-President shall obtain and keep copies of all handing over notes with respect to property (separate list of which must have been prepared by the members, duly signed by the respective out-going and incoming officers of the Union) for costing purposes.
9. The Vice-President shall keep record of all properties acquired by individual officers of the Union during his tenure of office, specifying them and the member(s) responsible for acquiring them. This he/she shall do on the basis of the completed expenditure analysis.
10. At the end of the Vice-President's tenure of office, he/she shall compile the old hand-over notes and the records kept; as in Sub-Section (e) and (f) of this section and present an up-to-date property inventory of the Union in respect of each

portfolio. For the purpose of comparison with the new hand-over notes by the respective officials.

11. Hall Executive Council

Same as Section 80 above substitute Hall Chairman for Vice-president when necessary.

PART III

ARTICLE 72: THIRD SCHEDULE (STANDING COMMITTEES AND APPOINTMENTS)

The following shall constitute the standing Committees of the Union:

- a. Honours Committee
- b. Academic Committee, and
- c. Such other Committee(s) for the smooth running of the Affairs of the Students' Union (Ad-hoc Committee excluded).

1. Honours Committee

- a. Composition and function.

The Union shall have a Honours Committee which shall consist of:

- i. A Chairperson, and
 - ii. not less than Four (4) and not more than Six (6) members appointed by the SRC at the beginning of each SRC year.
- b. The Honours committee shall be in the office for a political session and shall thereafter be dissolved at the end of the session.
 - c. The Assistant General Secretary shall be the secretary to the Honours committee
 - d. The first meeting of the Honours Committee shall be held not less than 72 hours after its appointment.
 - e. These shall be the duty of the Honours Committee:
 - i. To confer "Life" and "Honourary" membership of the Union on anybody in accordance with the provision of this Constitution.
 - ii. To award Merit Certificate to any distinguished Student who has performed excellently within the Union in accordance with the provisions of this Constitution.
 - f. Without prejudice to (i) & (ii) of this section the recommendations of the Honours Committee must be presented for ratification of the SRC at least one week before the conferment or award of such Honour.

- g. It shall be the duty of the Chairperson of the Honours Committee to present the budget of the committee for ratification by the SRC.
- h. The Committee shall have power to regulate its procedure in accordance with the provisions of this Constitution.

2. Academic Committee

Composition and Function

- a. There shall be an academic committee of the Students' Union consisting of Vice-President as the Chairperson and two (2) Representatives from each Faculty from among members of the SRC.
- b. Members shall present all academic problems facing the students of their respective faculties to the Committee for deliberation.
- c. It shall be responsible for planning ways and means of procuring a good academic environment for the students.
- d. The Committee shall through its Chairman advise the Central Executive Council and the SRC on its decision for necessary action.
- e. Without prejudice to section 1 & 2 of this Constitution, the Committee shall perform such other functions incidental to its function, and its decision shall be by simple majority.

PART IV

ARTICLE 73: FOURTH SCHEDULE (AD-HOC COMMITTEES)

The following shall constitute the ad-hoc committee of the Union.

- 1. a. i. Welfare Committee
 - ii. Sports Committee
 - iii. Orientation Committee
 - iv. Students Union Week Committee
 - v. Fund Raising Committee
 - vi. Such other Committee(s) for the smooth running of the affairs of the Student's Union except Standing Committee.
- b. The Union's Central Executive Council shall have power to appoint the ad-hoc committee when occasion arises. Its members shall not be less than Five (5) and not more than Eleven (11).
- c. All the AD-HOC Committees derives their power from the Central Executive Council and shall be responsible to same in all their actions.

2. Welfare Committee

Composition and Function

- a. The Director of Welfare shall automatically be the Chairman of the Committee.
- b. It shall be the duty of the committee to advise the Central Executive Council on matters affecting the welfare of the students.
- c. It shall be the duty of the committee to plan ways and means for an enabling campus environment.
- d. It shall be responsible for doing all such other things that are reasonably incidental to the good of the Union members.

3. Sports Committee

Composition and Function

- a. The Director of Sports and Recreation shall be the Chairman of the Committee. The Committee shall from time to time assist the Director of Sports and Recreation in the discharge of his duties.
- b. The Committee shall also cater for all other sporting and gaming activities.

4. Orientation Committee

Composition and Function

- a. The Vice President shall be the Chairperson of the Committee.
- b. The Assistant General Secretary of the Union shall be appointed the secretary to the committee.
- c. All Hall Chairpersons and the Directors of Social and Culture shall be automatic members of the committee.
- d. It shall be the duty of the committee to plan and organize a befitting orientation programme.

5. Student's Union Week Committee

Composition and Function

- a. The Vice-President shall be the Chairperson of the Committee.
- b. The Assistant General Secretary shall be the secretary of the committee.
- c. Other members of the committee which may be appointed within or outside the Central Executive Council shall be appointed by the Central Executive Council.
- d. The Committee through the Vice-President shall refer a comprehensive account of the week to the SRC not later than Nine (9) days after the end of the Anniversary.

6. Fund Raising Committee

Composition and Function

- a. The Central Executive Council on the advice of the SRC shall from time to time set up a Fund Raising Committee.
- b. The Director of Finance shall be the Chairperson of the Committee and other members shall be appointed by the Central Executive Council.
- c. The Committee shall be responsible to the Central Executive Council and shall have its budget under the office of the President.
- d. The Chairperson of the Committee shall after Seven (7) days of the ceremony render the comprehensive account of the ceremony to the Central Executive Council who shall in turn present same to the SRC via the office of the Speaker for ratification.

7. Social Committee

Composition and Function

- a. The Director of Socials and Culture shall be the Chairperson of the Committee
- b. Other members of the committee shall be appointed by the Central Executive Council.
- c. The Committee shall be responsible for the planning and coordinating any Social affairs on the Campus from time to time.
- d. The Committee shall assist the Director of Socials and Culture in the performance of his functions.

8. Publicity Committee

Composition and Function

- a. The Director of Information and Publicity shall be the Chairperson of the Committee.
- b. Other members of the committee shall be appointed by the Central Executive Council.

CHAPTER EIGHT

APPENDIX I

STUDENT UNION

UNIVERSITY OF MEDICAL SCIENCES, ONDO

Code of Guidance to the Students' Union Officers

I, a student of **University Of Medical Sciences, Ondo** and holdingoffice in the Students' Union for the..... Academic Session hereby solemnly promise before the HEAD OF THIS INSTITUTION, the CHAIRPERSON, THE JUDICIAL COUNCIL and the STUDENTS' UNION AT LARGE, that I shall uphold the spirit and contents of the Constitution of this UNION and abide by its provisions. I promise to alleviate the sufferings of all students and not to add to it.

If I am found guilty of any offence (s) as may be set out by the provisions of this Constitution, I pledge to abide by any action taken against me. If I fail to comply with the decision of any organ (s) of this Constitution, my STATEMENT OF RESULT AND CERTIFICATE should be withheld by the University Authority until I comply with the decision of such Organs. So help me God.

Sworn to before the Head of the Institution, Chairperson of the Judicial Council and the Students' body of this institution

this day ofyear.....

.....
OFFICE HOLDER

.....
Chairperson, Judicial Council

.....
Dean of Students' Affairs

**Five Copies of this form should be filled by each officers of the
Students' Union**

APPENDIX II- CLAIM FORM

STUDENT UNION UNIVERSITY OF MEDICAL SCIENCES, ONDO

CLAIM NO: DATE:.....
NAME.....
OFFICE:.....
AMOUNT (Words):.....
PURPOSE:.....
.....
.....
.....
.....
.....
.....
.....
.....
.....

.....
President Name *Sign of Receiver*

Date:
Treasurer

Date:

Specify the appropriate body only when preparing the form

**APPENDIX III
STUDENT UNION
UNIVERSITY OF MEDICAL SCIENCES, ONDO**

TO BE FILLED IN QUADRUPLICATE

NAME:.....

OFFICE OF:.....

DATE:.....

BUDGET HEAD:.....

SUB-HEAD:.....

Details of Claim

N : K

.....
.....
.....
.....

TOTAL CLAIM:

AMOUNT IN WORDS:.....

SIGNATURE:

1. OFFICE MAKING CLAIM:

.....

2. PRESIDENT:.....

3. TREASURER:.....

4. DIRECTOR OF FINANCE:

.....

N.B. Treasurer should Sign only when money has been paid to the claimant